

# DONCASTER LINK –AUTISM AWARENESS GROUP MEETING SUMMARY

**Date:**

2<sup>nd</sup> July 2010

**Time:**

10am -12 noon

**Venue:**

Doncaster Business Innovation Centre

**Attendees:**

Lynn Davies (Chair), Vicki Hammond, Jackie Lewis and Donna Cibor (Host)

**Apologies:**

None

**Opening:**

The Lynn Davies opened the meeting by welcoming all.

- **Item 3 Notes from 10<sup>th</sup> June 2010.** Notes were agreed as correct with no amendments.
- **Item 4. Decision on DRI Department.** Lynn Davies brought back to the group after discussions with staff at Autism Plus there was a distinct lack of understanding what it was that admissions staff at Doncaster Royal Infirmary expected from Carers who attend appointments with Autism patients. The group discussed this and it was felt by all that the central admissions team at DRI should be contacted with a letter requesting any Policies and Procedures surrounding admissions for patients with Autism.
- **Action: Host to send a letter to the central admissions team at DRI with a deadline for response by 30<sup>th</sup> July**
- **Item 5 Dictation of Letter.** The group dictated a letter to the Host requesting a copy of Policy and Procedures from each of the surgeries and departments they intended to target.
- **Action: The Host to send copies of the letter to each of the GP Surgeries and Dentists in the Doncaster Borough.**
- **Item 6 List of Surgeries to be targeted.** The group had an in depth conversation regarding the different areas that could be targeted, it was decided that the whole of the Doncaster Borough surgeries should be

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sent a copy of the letter requesting Policies and Procedures in order to make an informed decision.

**Action:** The Host to contact NHS Doncaster and request addresses for GP Surgeries and Dentists in the Doncaster Borough. The group will be addressing the letter to the Practice Managers. A copy of the letter will be sent by Friday 9<sup>th</sup> July 2010 with the deadline for response the 30<sup>th</sup> July.

**Item 6 Close of Meeting.** The meeting closed at 11.15pm

- **Item 7 Date of next meeting.** The next meeting Friday 6<sup>th</sup> August 2010 at DBIC from 10am.

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**Minutes prepared and submitted by:**

Donna Cibor

The Doncaster LINK  
Doncaster Business Innovation Centre  
Unit 20 Ten Pound Walk  
Doncaster  
DN4 5HX

Tel: 01302 554970  
Mobile: 07739 237452  
Fax: 01302 554996  
Email: [doncaster.admin@carersfederation.co.uk](mailto:doncaster.admin@carersfederation.co.uk)  
Website: [www.doncasterlink.co.uk](http://www.doncasterlink.co.uk)