

DONCASTER LINK – PODIATRY/CHIROPODY IN THORNE/MOORENDS GROUP MEETING SUMMARY

Date:

18 November 2010

Time:

10am

Venue:

Doncaster Business Innovation Centre

Attendees:

Paul Morton, Kay Kirk, Andrew Brankin (Head of Podiatry), Laura Powell (Patient Experience and Complaints Manager), Donna Cibor (Host) and Jan Higgins (Host).

Apologies:

Deirdre Coward

The following is purely to give the essence of the meeting.

Opening:

Kay Kirk opened the meeting by welcoming all and giving apologies for members not available to attend.

- **Item 3 – Minutes from 27th October 2010.** All agreed the notes were correct with no amendments.
- **Item 4 – Andrew Brankin.** Andrew and Laura were issued a copy of the draft survey report. Both agreed the findings were very interesting and the recommendations excellent. Both stated the recommendations were realistic and could be implemented. Andrew agreed the LINK could be involved in any future plans with regard to the creation of posters/flyers.

Action: Andrew and Laura to get back to the LINK by Friday 26th November 2010 with any further comments.

- **Item 5 – Finalise Report.** It was agreed the report would be finalised at the next meeting.

DONCASTER LINK – PODIATRY/CHIROPODY IN THORNE/MOORENDS GROUP MEETING SUMMARY

- **Item 6 – Future Plans.** The group agreed to 500 copies of the report being produced and agreed to the list of people/organisations who would receive a copy of the final report.

Action: A draft letter to accompany the report to be agreed upon at the next meeting.

- **Item 6 – Close of meeting.** The meeting closed at 11am.
- **Item 7 – Date of next meeting.** The next meeting will be held on Tuesday 30th November 2010 from 1.30pm at Doncaster Business Innovation Centre.

Minutes prepared and submitted by:
Jan Higgins

The Doncaster LINK
Doncaster Business Innovation Centre
Unit 20 Ten Pound Walk
Doncaster
DN4 5HX

Tel: 01302 554970
Mobile: 07739 237452
Fax: 01302 554996
Email: doncaster.admin@carersfederation.co.uk
Website: www.doncasterlink.co.uk