

DONCASTER LINK – FINANCE GROUP – MEETING SUMMARY

Date:
12 September 2011

Time:
10:00am

Venue:
Doncaster Business Innovation Centre

Attendees:
Sheila Barnes, John Burke and Dave Dutton (Host)

Apologies:
None

None Attendees:
None

- **Item 1 – Welcome and Introductions.** Dave Dutton welcomed Sheila Barnes and John Burke to the meeting.
- **Item 2 – Apologies.** No apologies were given.
- **Item 3 – Purpose of meeting.** The purpose of the meeting was to:
 - (i) Outline current expenditure to 31/7/2011; and
 - (ii) Discuss initial plans for future expenditure to 31/3/2012.
- **Item 4 – Discussion: Planning future expenditure to 31/03/2012.**
Dave Dutton presented the current 2011 /12 Doncaster LINK Financial Report, which shows expenditure of £3,686 to 31st July 2011, and a remaining balance of £31,314 against a budget of £35,000 to 31/03/2012.

All agreed the budget was being well managed and plans to set aside financial provision (initially £8,000) for future HealthWatch initiatives are on track.

It was agreed that detailed financial planning can only begin once there is a clearer understanding of how the Doncaster Local HealthWatch programme is to be developed and implemented. The 22/09/2011 meeting of the Doncaster LINK HealthWatch Development Group, inclusive of DMBC officers, should provide a good insight into this.

- **Item 5 – Date of next meeting.** The next meeting will be held on Monday 17th October 2011 at 1:30pm
- **Item 6 – Any Other Business.** There were no other items.

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- **Item 7 – Close.** The meeting closed at 11:00am.

Minutes prepared and submitted by:

Dave Dutton (Team Leader – Doncaster LINK Host)

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