

DONCASTER LINK – FINANCE GROUP – MEETING SUMMARY

Date:

14 November 2011

Time:

N/A

Venue:

VIRTUAL (EMAIL) MEETING

Attendees:

Sheila Barnes, John Burke and Dave Dutton (Host)

Apologies:

None

None Attendees:

None

- **Item 1– Notes of 17 October 2011 Meeting.** The notes of the meeting held on 17/10//2011 were agreed as a correct record.

With regard to the above notes, a query was raised in relation to Marketing, Publicity & Communications 'Promotion' expenditure; a breakdown of this expenditure has been forwarded to Finance Group members.

- **Item 2 – Doncaster LINK Financial Report at 30/9/2011.**
Dave Dutton emailed the current 2011 /12 Doncaster LINK Financial Report, which shows expenditure of £3,820 to 30th Sept 2011, and a remaining balance of £31,180 against a budget of £35,000 to 31/3/2012.
- **Item 3 – Date of Next Meeting**
Group members were asked to state their preference from:
Monday the 12th or 19th of December, 10.00am, at DBIC, or a VIRTUAL / EMAIL exchange.

A meeting date of 12th December has been proposed. (A 'Virtual / Email' meeting is preferred by John Burke on this date – this is to be confirmed).

- **Item 4 – Any Other Business.**
No other items were raised

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Minutes prepared and submitted by: -

Dave Dutton (Team Leader – Doncaster LINK Host)

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