

# DONCASTER LINK – GP ACCESS GROUP – MEETING SUMMARY

**Date:**  
22<sup>nd</sup> November 2010

**Time:**  
10.30am

**Venue:**  
Doncaster Business Innovation Centre

**Attendees:**  
Sheila Barnes, Deirdre Coward, Joan Shacklock and Donna Cibor (Host)

**Apologies:**  
None

*The following is purely to give the essence of the meeting.*

**Opening:**  
The meeting opened with Sheila Barnes welcoming all and introductions were made.

- **Item 3 – Agree minutes from 24<sup>th</sup> March 2010.** All agreed the notes were correct with no amendments.
- **Item 4 – Survey Report Recommendations and Review of Comments.** It was noted that no responses had been received to date.
- **Item 5 – Any Further Action.** All agreed a follow up letter should be sent to all the GP Surgeries in Doncaster who received a copy of the original report requesting information on what, if any, changes had been implemented from the recommendations made.

**Action Point:** The group to dictate a letter and the Host to disseminate with a response deadline of 23<sup>rd</sup> December 2010.

Sheila Barnes stated she had met with Heather Marsh from NHS Doncaster in June 2010, who had advised a similar report had been completed around GP Access and the results would be available from July 2010. The group agreed a copy of the report, along with the findings should be requested in order to compare the findings.

**Action Point:** The group to draft a letter and Host to send to Annette Laban requesting a copy of the report and findings with a deadline response date of 23<sup>rd</sup> November 2010.

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- **Item 6 – Review and Update Action Plan.** The Host to update and distribute the Action Plan.
- **Item 7 – Next GP Access Group Meeting.** The next meeting will take place on 13<sup>th</sup> January 2010 from 1pm at the DBIC.
- **Item 8 – Close.** The meeting closed at 3.30pm.

**Minutes submitted by:**

Donna Cibor

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