

DONCASTER LINK – GP ACCESS GROUP – MEETING SUMMARY

Date:
3rd February 2011

Time:
12 noon

Venue:
Doncaster Business Innovation Centre

Attendees:
Sheila Barnes, Deirdre Coward, Joan Shacklock and Jan Higgins (Host)

Apologies:
None

The following is purely to give the essence of the meeting.

Opening:
The meeting opened with Sheila Barnes welcoming all.

- **Item 3 – Agree minutes from 22nd November 2011.** All agreed the notes were correct with no amendments.
- **Item 4 – Discuss Responses from Follow Letter.** The group discussed the responses to the follow up letter asking '*have any changes been made as a result of the recommendations in our GP Access Survey Report?*'. The Host stated 10 responses had been received from the 46 surgeries contacted.
- **Item 5 – NHS Doncaster GP Access Report Results.** Sheila Barnes issued a copy of a 'Patient Satisfaction Survey' to the group which had been received from Annette Laban - Chief Executive of NHS Doncaster. All agreed the information was useful as it showed the performance levels of surgeries in the following areas:

Telephone Access
48 Hour Access
Advanced Booking
GP of Choice

- **Item 6 – Next Course of Action.** Based on the findings the group agreed there was more work to be done but in view of imminent changes within the NHS all agreed to review the situation in 6 month's time.

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- **Item 7 – Review and Update Action Plan.** The Host to update and distribute the Action Plan.
- **Item 8 – Next GP Access Group Meeting.** The next meeting will take place on Thursday 14th July 2011 from 12 noon at the DBIC.
- **Item 9 – Close.** The meeting closed at 2.30pm.

Minutes prepared and submitted by:
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