

DONCASTER LINK – DISCHARGE GROUP – MEETING SUMMARY

Date: 8 April 2010 **Time:** 10am **Venue:** DBIC

Attendees:

Paul Morton Rita Holdsworth Margaret Marrison
Kay Kirk Dot Head Donna Cibor Jan Higgins

Apologies: Marie Lane

The following is purely to give the essence of the meeting.

Opening: The meeting opened with Rita Holdsworth welcoming all and introductions were made.

- **Item 3 – Minutes from 24/03/10.** All agreed the notes were correct with no amendments.
- **Item 4 – Discuss 3rd Draft Report and Any Amendments.** The group discussed and agreed the amendments of the third draft report.

Action: The Host to amend the report.

- **Item 5 – Discuss and Agree Conclusions and Recommendations for Inclusion in the Survey Report and Introduction.** All agreed to changes and inclusions.

Action: Host to update the introduction, update conclusions, amend the recommendations and distribute to Hospital Discharge Group members. All comments to be received by Wednesday 14th April 2010.

- **Item 6 – Review/Update Action Plan.** Not discussed.
- **Item 7 – Any Other Business.** None
- **Item 8 – Next Discharge Procedure Group Meeting:**
It was agreed the next meeting would be held on Wednesday 21st April 2010 from 2pm at the Doncaster Business Innovation Centre.
- **Item 9 – Close:** The meeting closed at 12.15pm.

Minutes submitted by: Jan Higgins

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