

# **DONCASTER LINK – DISCHARGE GROUP – MEETING SUMMARY**

**Date:**

21<sup>st</sup> April 2010

**Time:**

10am

**Venue:**

DBIC

**Attendees:**

Rita Holdsworth	Margaret Marrison
Kay Kirk	Dot Head
Donna Cibor	Jan Higgins

**Apologies:**

Marie Lane	Paul Morton
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*The following is purely to give the essence of the meeting.*

**Opening:**

The meeting opened with Rita Holdsworth welcoming all and introductions were made.

- **Item 3 – Minutes from 24/03/10.** All agreed the notes were correct with no amendments.
- **Item 4 – Discuss Final report and Any Amendments.** The group discussed and agreed the amendments of the final report.

**Action:** The Host to amend the report and have signed off by Rita Holdsworth before distributing for comments and suggestions to the following people:

The Mayor  
Joan Beck  
John Leask  
Annette Laban  
Nigel Clifton  
Nick Arckle  
Roger Greenwood

It was agreed the deadline for any comments, thoughts and suggestions needed to be given to the Host by Friday 7<sup>th</sup> May.

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- **Item 6 – Review/Update Action Plan.**

**Action:** The Host to update the action plan and send out copies to all members.

- **Item 7 – Any Other Business.** None

- **Item 8 – Next Discharge Procedure Group Meeting:** It was agreed the next meeting would be held on Wednesday 19<sup>th</sup> May 2010 from 2pm at the Doncaster Business Innovation Centre.

- **Item 9 – Close:** The meeting closed at 4pm.

**Minutes submitted by:** Donna Cibor

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