

DONCASTER LINK – DISCHARGE GROUP – MEETING SUMMARY

Date:

24th November 2010

Time:

1pm

Venue:

DBIC

Attendees:

Rita Holdsworth (Chair), Paul Morton, Donna Cibor (Host) and Jan Higgins (Host).

Apologies:

Margaret Marrison and Kay Kirk

The following is purely to give the essence of the meeting.

Opening: The meeting opened with Rita welcoming all and giving apologies for members unable to attend.

- **Item 3 – Minutes from 05/11/10.** Notes correct with no amendments.
- **Item 4 – Discussion with Sarah Stoving, Matron.** The group discussed the meeting that took place on 5th November 2010. All agreed clarity was required on who is issued a 'Discharge Summary' upon discharge from hospital and what is the current procedure in relation to reviews of patient's requiring continuing care in the community carried out by the DMBC with regard to recommendation 7 of the LINK's Discharge from Hospital and After Care Survey Report.

Action: Rita Holdsworth to contact Sarah Stovin (Matron) to gain clarification on processes in place and report back to the group. The Host to contact Noreen Wilkinson (Queries Coordinator Social Care Assessment DMBC) to get clarification on current review periods in place and inform the Executive Board at the next meeting.

- **Item 5 – Next Course of Action.** The group agreed to invite Sarah Stovin to a discharge meeting early next year to check the progress of any recommendations that have been implemented.
- **Item 6 – Any Other Business.** None

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- **Item 7 – Next Discharge Procedure Group Meeting.** Next meeting to take place on Thursday 6th January 2010 from 10am or 1pm (date and time to be confirmed by non-attendees) at the Doncaster Business Innovation Centre.
- **Item 8 – Close.** The meeting ended at 2.15pm.

Minutes submitted by:

Jan Higgins

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