

## **DONCASTER LINK – DISCHARGE GROUP – MEETING SUMMARY**

**Date:**  
4<sup>th</sup> May 2011

**Time:**  
10.30am

**Venue:**  
DBIC

### **Attendees:**

Rita Holdsworth (Chair), Dorothy Head, Jan Higgins (Host) and Donna Cibor (Host).

### **Apologies:**

Paul Morton, Kay Kirk and Margaret Marrison

*The following is purely to give the essence of the meeting.*

- **Item 1 – Welcome.** Rita Holdsworth (Chair) opened the meeting by welcoming all.
- **Item 2 – Apologies.** Apologies were given for members who were unable to attend.
- **Item 3 – Minutes from 08/03/11.** Notes accepted as correct with no amendments.
- **Item 4 – Finalise Closing Report.** The group agreed the content of a draft copy report showing changes to procedures by service providers based on Doncaster LINK's Discharge from Hospital and After Care Survey Report's recommendations.

**Action:** The Host to prepare the first draft copy report and issue to Rita Holdsworth and Dorothy Head for any additions and final approval.

- **Item 5 – Any Other Business.** No other business discussed.
- **Item 6 – Close.** The meeting closed at 12 noon.

### **Minutes prepared and submitted by:**

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