

DONCASTER LINK – PODIATRY/CHIROPODY IN THORNE/MOORENDS **GROUP MEETING SUMMARY**

Date:

29 September 2010

Time:

1pm

Venue:

Doncaster Business Innovation Centre

Attendees:

Kay Kirk (Chair), Deirdre Coward, Paul Morton, Donna Cibor (Host) and Jan Higgins (Host)

Apologies:

None

The following is purely to give the essence of the meeting.

Opening:

The Host opened the meeting by welcoming all.

- **Item 3 - Minutes from 4th August 2010.** All agreed the notes were correct with no amendments.

Actions from minutes dated 4th August 2010.

The Host informed all present Andrew Brankin (Clinical Manager of Podiatry Services) had sent all requested information to the LINK.

- **Item 4 - Discuss DJS Research Survey Findings.** The group discussed the survey findings and agreed the final report should be produced. It was agreed the report would be in the same format as previous reports (GP Access and Hospital Discharge). It was agreed the report content will be as follows:
 - **Introduction**
 - **Research Process**
 - **Questionnaire Topics**
 - **Findings**
 - **Recommendations**

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Action: Podiatry/Chiropody members to submit to the Host the content of the above headers by no later than Wednesday 6th October 2010. The Host to prepare the report and issue to all members for further comments/amendments to be made and finalised at the next meeting.

- **Item 5 - Future Plans.** It was agreed the next meeting would be to finalise the report and agree the recommendations.
- **Item 6 - Close of meeting.** The meeting closed at 3pm.
- **Date of next meeting.** The next meeting will be held on Wednesday 27th October 2010 at DBIC from 1pm.

Minutes prepared and submitted by:
Jan Higgins

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