

DONCASTER LINK – INFORMATION COMMUNICATION AND ENGAGEMENT (ICE) – MEETING NOTES

Date: 1st March 2010

Time: 1pm

Venue: Doncaster Business Innovation Centre

Present: Kay Kirk (Chair)
Deirdre Coward
Dorothy Head
Mary Jones
Neil Andrews (Deaf Interpreter)
Diane Taylor (Community Development Worker for Deaf People)
Richard Brocklehurst (Host)
Jan Higgins (Host)

Apologies:

None

Resignations:

Eileen Wimbury

The following is purely to give the essence of the meeting.

- **Item 1 – Welcome and apologies.** Kay Kirk (Chair) welcomed all.
- **Item 2 – Notes of last meeting held on 1st February 2010.** Notes were agreed as correct with no amendments.
- **Item 3 – Moorends Information Sharing Event Report.** Kay Kirk gave an update of the day to all stating the event was very successful resulting in 9 new members being recruited. The event also identified a specific issue in the area, relating to difficulty in getting an appointment with a Chiropodist. The information has been presented to the Executive Board and they have suggested setting up a sub-group to deal with the problem.

Action: The Host to contact volunteers and gauge who would like to be on the sub-group.

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Not on the Agenda

Diane Taylor - Community Development Worker for Deaf People.

Diane was invited to the meeting by Mary Jones and the group invited her to give a talk. Diane informed all she was planning a two-session event in May/June 2010 relating to an online interpreting service for the deaf community and asked if the Doncaster LINK would like to attend. Diane will send the full details to the Host when it has been arranged.

Action: The Host to inform the ICE Group when in receipt of full information.

- **Item 4 – Z-File.** The Host informed all that information had been sought for the costings but as yet had not been received.

Action: Put as an item on the next agenda.

- **Item 5 – Review of Mexborough Coffee Morning Event.** Kay Kirk informed all the event had taken place and had been very successful, a report of which will be included in the next Newsletter. 7 new members were recruited but no issues identified.

Action: The Host to email Kay Kirk copies of standard forms for use at all events going forward.

- **Item 6 – Coffee Morning Events.** The Host informed the group, as yet, a date had not been agreed upon for the Coffee Morning event at Cafe 21, Rossington but would arrange it for sometime in May 2010.

Action: The Host to inform all when the date had been agreed.

- **Item 7 – Other Events.** The Host requested a volunteer to visit the Charles Court Centre at Armthorpe to check planning arrangements for the Coffee Morning Event scheduled for 13th April 2010.

Action: Richard Brocklehurst and Dorothy Head to arrange a convenient date.

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AGM

The Host informed all the Executive Board had asked the ICE Group to organise the AGM, to which all present agreed and requested a sub-group be set-up. Kay Kirk and Dorothy Head agreed to be part of the sub-group. A provisional date for the AGM to take place was agreed upon of Friday 11th June 2010, from 12 noon to 2pm with buffet included.

Action: The Host to contact all members to ask for volunteers to be part of the sub-group.

The Host informed all that excellent feedback had been received with regard to the good work the ICE Group had completed to date, and stated the group were building up a very good reputation.

- **Item 8 – Website Viewing.** The Host gave all members present a tutorial on the Doncaster LINK website.
- **Item 9 – Next Meeting Date.** Next meeting to be held at Doncaster Business Innovation Centre 12th April 2010 from 1pm to 2.30pm.

The following ICE Group meeting dates have been agreed for 2010:

12/04/10	10/05/10	07/06/10
05/07/10	02/08/10	06/09/10
04/10/10	01/11/10	06/12/10

All the above to be held at Doncaster Business Innovation Centre from 1pm to 2.30pm.

Adjournment: The meeting closed 2pm

Notes submitted by: Jan Higgins

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