

DONCASTER LINK – INFORMATION COMMUNICATION AND ENGAGEMENT (ICE) – MEETING NOTES

Date: 14th June 2010

Time: 2pm

Venue: Doncaster Business Innovation Centre

Present: Kay Kirk (Chair)
Deirdre Coward
Dorothy Head
Mary Jones
RNID Interpreter
Donna Cibor (Host)
Richard Brocklehurst (Host)

Apologies:

The following is purely to give the essence of the meeting.

- **Item 1 – Welcome and apologies.** Kay Kirk (Chair) welcomed all.
- **Item 2 – Housekeeping.** Kay Kirk informed all what to do in the event of a fire.
- **Item 3 – Notes of last meeting held on 10th May 2010.** Notes agreed with amendment of date of Disability meeting to 25th September.
- **Item 4 – Coffee Morning Review at Cafe 21**
Kay updated the group with the details of the Coffee Morning held at Cafe 21 on 26th May which yielded 3 new members and identified 4 new issues. It was felt that this event had not been as successful as previous events that had been held and this was largely down to the venue. Kay Kirk acknowledged that engagement outside the venue was needed in order to attract more people into the actual event.

Action: The HOST to record the issues that have been raised.

Mary Jones also raised the point she would like a coffee morning to take Place at the Deaf Centre, Kay Kirk actively encouraged this and has requested that Mary speak to the deaf community and arrange a future date.

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Action: Mary to liaise with the deaf community on dates and venues and pass the details to the Host.

The next coffee morning will take place on June 29th between 10-12pm and the following volunteers will attend:

Kay Kirk
Dorothy Head
Deirdre Coward
Donna Cibor (HOST)

Mary has agreed to inform the Host by Tuesday 15th as to whether or not she is available to attend.

Item 5 – AGM Review- The group felt the AGM was a success and were particularly pleased with the venue, organisation, and the positive feedback that was produced. An overall summary of quality of attendance was good but the quantity of attendance was somewhat poor. It was also suggested that any future meetings should be equipped with a Podium and portable Microphone

Item 6 – Autism Sub Group Update – The first meeting has now taken place and the objectives of the group have now been decided. All future updates will be given at the Executive Board Meetings. A copy of the minutes are available on the Website.

- **Item 7 – Dentistry Sub Group Update –** Kay Kirk gave a report on what happened at the first meeting and a copy of the report will be available on the website. It was also requested that any positive impact be included in the next Newsletter, the Host requested this be brought up at the next Newsletter meeting.
- **Item 8 – Chiropody Sub Group –** Kay Kirk gave a report on what had taken place and a copy of this report is available on the Website.
- **Item 9– Membership of Group-** It was decided this would be deferred until the next meeting and prioritised on the Agenda in the view that active involvement and membership is a key issue for the ICE group and new avenues need to be explored.

Action: The Host to give a presentation on the key features of becoming a part of Doncaster Chamber and the major benefits that can be utilised in relation to increasing both awareness and membership.

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- **Item 10 – ICON Events** – Melvin Moncuit from ICON introduced himself and gave a brief background on what ICON events do and how they feel they would be able to work with the LINK on future engagement. Each of the members gave their thoughts on where they feel the ICE group could use an outside source to help improve engagement. Melvin has taken on board the thoughts, comments and views of the ICE group and will return at the next meeting with some suggestions on how ICON could assist the group.

Action: Host to arrange a time for ICON to present at the next meeting.

Item 11 – AOB – Kay Kirk informed the group that Joyce Parrot had requested a coffee morning take place in Barnborough where she would be happy to assist. –

Action: Kay Kirk will mention this at the Executive Board with Joyce Parrott and feedback at the next meeting

The Host handed out information on LBVTV who have approached the LINK to take part in a future road show to be held in Doncaster. It was agreed that a member from LBVTV come to the next meeting to give a brief presentation on what can be gained from participation.

Action: The Host to liaise with LBVTV and arrange for a speaker to attend the next meeting, all members to read through the literature handed out and come to the next meeting prepared with any questions they may have.

- **Item 13 – Next Meeting Date.** Next meeting to be held at Doncaster Business Innovation Centre 7th June 2010 from 1pm to 2.30pm.

The following ICE Group meeting dates have been agreed for 2010:

05/07/10	02/08/10	06/09/10
04/10/10	01/11/10	06/12/10

All the above to be held at Doncaster Business Innovation Centre from 1pm to 2.30pm.

Adjournment: The meeting closed 4.00pm

Notes submitted by: Donna Cibor

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