

DONCASTER LINK – EXECUTIVE BOARD – MEETING NOTES

Date:

19 October 2010

Time:

10am

Venue:

Doncaster Business Innovation Centre

Present:

Sheila Barnes (Chair)

Paul Morton

Debbie Osbourne

Donna Cibor (Host)

Glyn Jones

John Burke

Jackie Lewis

Richard Brocklehurst (Host)

Apologies:

Kay Kirk, Ron Hughes, Rita Holdsworth

The following is purely to give the essence of the meeting.

Opening:

Sheila Barnes (Chair) opened the meeting by welcoming all. Sheila stated the code of conduct and asked if there were any declaration of interests – none were made. Apologies received were given for members unable to attend.

- **Item 4 – Minutes from meeting dated 21st September 2010.** All agreed minutes were accurate with no amendments.
- **Item 5- Matters arising from minutes dated 21st September 2010**

Disability Awareness Day 25th September 2010. The event was well attended and 14 new members were recruited. The disability cluster has approached the LINK to support their event on 26th October 2010 at which the Mayor will be speaking. The Executive Board agreed to support the event by covering the cost of interpreters for the deaf community.

Action Point: Host to contact RNID to arrange for an interpreter.

Doncaster Delivering Race Equality Steering Group. All agreed to contact Wayne Goodman.

Action Point: Sheila Barnes to produce letter and Host to send.

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North Trent Cardiac Event. The event has been arranged and will be held on Friday 12th November 2010 from 9.30am - 1.30pm at Eastfield Restaurant, Doncaster School and College for the Deaf.

Action Point: All members to receive flyer and distribute accordingly.

Overview and Scrutiny Committee. The presentation to this group is to be deferred until greater clarity is reached in relation to the future of LINKs.

- **Item 6 – Working Groups Updates**

GP Access. Meeting to be arranged in order to progress

Action: Host to speak to members and arrange agree a date.

Discharge Procedure. A meeting has been held to progress matters and a further meeting is due to held on 5th November 2010 at which representatives from the statutory organisations will be represented.

Information Communication and Engagement Group. The coffee morning held on Tuesday 28th September 2010 was successful and the benefit of a having theme was highlighted. One new member was recruited.

Kay Kirk has stepped down as chair of the group and Deidre Coward has been selected as the new chair.

Coffee Mornings

The following coffee mornings have been arranged

Tuesday 2nd November 10am-12pm- The Deaf Centre Milton Street

Tuesday 9th November 10.30am-12.30pm- Salvation Army (Elderly)

Tuesday 30th November 10am-12pm- SYCIL (Disability)

The LINK will be attending Doncaster Rugby Club on Saturday 30th October in order to promote its work.

Action: Host to create and send out flyers to all members.

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Doncaster Chamber Event. The Host attended the Doncaster Chamber event and recruited 15 new members. Invest Doncaster will also work with the LINK to promote its activities.

Finance Group: The LINK has a sound financial position.

Autism Group: The group are due to meet on the 3rd November 2010.

Podiatry/Chiropody Group: The survey is being completed and the next meeting is on the 27th October 2010.

Dentistry in Highfields: A flyer is due to be produced to highlight the system to access dental provision in Highfields. The LINK will be approached to help support a 'toothbrush' campaign within the local school.

- **Item 7- LBV TV Update.** The Board reviewed the advertisement. The initial feedback from the event was very encouraging with over 40 members recruited on the first day.
- **Item 8- ICON Events.** The final plan following the event will be produced by the end of the week.
- **Item 9- Executive Board Vacancy.** Karen Wardman (Health and Social Care Manager for Doncaster CVS) has applied for the vacancy. All agreed to Karen becoming part of the Executive Board.

Action: Host to inform Karen of the Board's decision.

- **Item 10- Work plan.** All relevant work plans had been updated.
- **Item 12- Any Other Business.** Doncaster PCT has approached the LINK with an invitation to attend events around designing a consultation on clinical services review.

Action Point: Any member wishing to attend the events which are being held on Thursday 4th November 2010 from 6.30pm - 8.30pm and Tuesday 9th November 2010 from 12 noon- 2.00pm at the Deaf School to email Claire.ainsley@doncasterpct.nhs.uk or telephone 01302 560947.

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The LINK has been approached by Nick Arkle Patient Experience Lead for RDash to look at how service changes have affected service users and carers. The group felt it was too early to assess the changes and would contact Nick to discuss other avenues of consultation.

John Burke had made the LINK aware of a community day at B & Q on Wednesday 3rd November 2010. Sheila Barnes agreed to attend.

Action Point: Host to contact John Burke to obtain full details.

Ann Leonard, a LINK member, has contacted the LINK with regards to concerns that she has in relation to diabetes. She has met with care workers in a nursing home environment who have highlighted they were unaware of the procedures to follow in relation to diabetes. She also highlighted the issues people with special needs have when admitted to hospital who were also diabetic. Issues were also highlighted in relation to the discharge of patients with special needs.

Action Point: Sheila Barnes to draft letter to Joan Beck head of Adult and Social Services to ask for clarity on procedures currently in place.

Adjournment:

The meeting closed 11.45am.

Minutes submitted by:

Richard Brocklehurst

Executive Board Meetings for 2010

16 th November 2010	DBIC	10am to 12 noon
14 th December 2010	DBIC	10am to 12 noon

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