

DONCASTER LINK – INFORMATION COMMUNICATION AND ENGAGEMENT (ICE) – MEETING NOTES

Date:

6th December 2010

Time:

1pm

Venue:

Doncaster Business Innovation Centre

Present:

Dot Head (Vice Chair)

George Maitland

Sheila Barnes

Kay Kirk

Donna Cibor (Host)

Richard Brocklehurst (Host)

Apologies:

Mary Jones, Deidre Coward

The following is purely to give the essence of the meeting.

- **Item 1 – Welcome and apologies.** Dot Head (Vice Chair) welcomed all.
- **Item 2 – Housekeeping.** The group were informed of the necessary housekeeping details.
- **Item 3 – Notes of meeting held on 1st November.** Notes of the meeting accepted with no amendments. The group were informed the Host is continuing to work with Age UK in order to make presentations in their community centres. This activity will take place in the New Year.
- **Item 4 – Deaf Centre Review 2nd November.** This event had been attended by a small but active group of the deaf community. The event was well received and an issue raised (lack of availability of deaf interpreters at Doncaster Royal Infirmary and the Hearing Clinic on Chequer Road, Doncaster) has been escalated to the LINK Executive Board.

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- **Item 5 – Coffee Morning Review 9TH November Elderly.** The event had been well received and the presentations were thought to be very informative. Kay Kirk raised concerns around the content of the coffee morning feeling that the opportunity for the LINK to gain concerns of its members was being lost. After a discussion of with all members a format/agenda for the coffee mornings was agreed upon as follows:
 - **10.00am- Meet and greet for members**
 - **10.15-10.30- Presentation of LINK**
 - **10.30-10.50- Guest Speaker**
 - **10.50-Close- LINK members to mingle and gain issues**
- **Item 6 – Coffee Morning Review 30th November 2010.** This event had been cancelled due to adverse weather conditions.

Action: Host to rearrange event for Tuesday March 15th 2011.

- **Item 7 – Social Event 2nd December 2010.** This event had been cancelled due to adverse weather conditions.

Action: Host to rearrange the event for Wednesday 12th January 2011 from 1pm to 4pm.

- **Item 8 – NHS Event 21st January 2011.** Sheila had gained verbal agreement from Annette Laban to run this event for LINK members.

Action: Sheila to confirm a time with Annette. Dot Head to draft an invitation letter. Host to send to all members/contacts.

- **Item 9 – Debate on Future of NHS.** It was agreed that the event would be held on a Friday afternoon in February from 1.30pm to 3.00pm. The panellists were agreed upon (see below) and the Rugby Club was thought to be a suitable venue dependent on costing.

Action: Host to contact following people to formalise the date for event.

- Joan Beck - Director of Adult Services DMBC
- Chris Scholey - Chair of Doncaster Royal Infirmary
- Roger Greenwood - Chair of Doncaster NHS
- Madeleine Keyworth - Chair of RDaSH

Action: Sheila Barnes to contact GP Consortia representative and Dot Head to contact Rosie Winterton MP.

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- **Item 10 – Host Update.**

Doncaster Knights Raffle Tickets to Attend 2011 Home Games

Previously within the meeting the Host had raised the issue of distributing allocated free tickets that are available for Doncaster Knights' home games in 2011. Kay Kirk stated she wanted this matter to be addressed within the Host update. It was agreed that all attendees at the rearranged social event in January 2011 would be eligible for a free raffle ticket.

Action: Host to rearrange the event and inform all members in the invitation letter of the availability of free raffle tickets to all attendees.

Engagement Plan

The engagement plan was presented and its generic content was agreed upon. The Host will format the plan and then send to Sheila Barnes for final approval.

Action: Sheila to present final version to Executive Board on 14th December 2010 for approval.

ICE Group New Member

Joan Shacklock had approached the Host to be co-opted onto the ICE group. It had become custom and practise for the group to agree to the co-option of new members in light of a nil response to a new membership request sent out in May 2010. Kay Kirk wished for this practice to be more formalised within the ICE groups Terms of Reference in order to show transparency. After a debate by the group it was agreed Joan would be co-opted onto the ICE group but the Terms of Reference needed to be revisited to satisfy Kay's concerns.

Action: Terms of Reference to be added to the next ICE group agenda.

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Gypsy and Traveller Event

The Host had been given information of an event to be held on Thursday 10th December 2010 at Alexandra House, Askern, Doncaster, in relation to the Gypsy and Traveller community. Sheila stated she may be able to attend.

Action: Sheila to confirm her availability and submit a report to the Host.

- **Item 13 – Next Meeting 4th January 2010.** This meeting will be held at Doncaster Business Innovation Centre at 1pm.

The following ICE group meeting dates have been agreed for 2011 at Doncaster Business Innovation Centre from 1pm to 3pm:

04/01/11

01/02/11

01/03/11

Adjournment:

The meeting closed 3pm

Notes submitted by:

Richard Brocklehurst

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