

# DONCASTER LINK – INFORMATION COMMUNICATION AND ENGAGEMENT (ICE) – MEETING NOTES

**Date:** 4th April 2011

**Time:** 1pm

**Venue:** Doncaster Business Innovation Centre

**Present:** Deidre Coward (Chair) George Maitland  
Sheila Barnes Joan Shacklock  
Richard Brocklehurst (Host) Donna Cibor (Host)

**Apologies:** Kay Kirk Dot Head

*The following is purely to give the essence of the meeting.*

- **Item 1 – Welcome.** Deirdre Coward welcomed all.
- **Item 2 – Housekeeping.** The group was informed of the necessary housekeeping details.
- **Item 3 – Notes of meeting held on 7<sup>th</sup> March 2011** - Notes of the meeting were accepted. There had been no response from Platform 51 so no further action would be taken. The report from the Question Time event was now complete. The ICE group budget had been agreed upon by the Executive Board. SINE FM had produced a proposal for the next six months this was agreed upon. A meeting with Mencap had been arranged for Tuesday 11<sup>th</sup> April 2011.

**Action;** Host to send out Question Time report to all attendees of event and post on LINK website.

- **Item 4 - Review of Disability Event held 15<sup>th</sup> March 2011.** The event had been extremely positive and the majority of feedback had been good. An issue had been raised by a member in relation to hospital care for people with dementia. It was agreed a letter would be sent to Doncaster Royal Infirmary asking for them to inform us of their policies and procedures in relation to this issue.

**Action:** Sheila Barnes to draft letter and copy to be sent to LINK member who raised the concern.

- **Item 5- Work Plan Confirmation.** The group discussed their plans for next year. With a view to finalising dates and venues as much as possible. It was agreed no activity would take place in August due to

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summer holidays. The ICE group's role was one of primarily providing information. The events held would continue to gather issues and these would be collated onto the database and in addition the concerns raised would be fed through to the Care Quality Commission. The table below details all action which was agreed upon.

<b>Date</b>	<b>Activity</b>	<b>Venue</b>
10 May 2011	Health Event	Salvation Army
June 2011	AGM	TBC
June 2011	NHS Update	Trades Club
12 July 2011	Mental Health Event	Trades Club
23 September 2011	HealthWatch and Public Health Update	Salvation Army
October 2011	Cancer Awareness	Ivanhoe Centre
11 November 2011	Question Time Event	Rugby Club
6 December 2011	Christmas Social	Trades Club
7 February 2012	Moving Forward Event	Salvation Army

**Action:** Host to book events where date and venue confirmed. Host to finalise dates for other activities.

- **Item 7 – Next Meeting.** The following ICE group meeting dates have been agreed for 2011 at Doncaster Business Innovation Centre from 1pm -3pm:

<b>09/05/11</b>	<b>06/06/11</b>	<b>04/07/11</b>	<b>01/08/11</b>
<b>05/09/11</b>	<b>03/10/11</b>	<b>07/11/11</b>	<b>05/12/11</b>

**Adjournment:** The meeting closed 2.30pm.

**Notes submitted by:** Richard Brocklehurst

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