

DONCASTER LINK – INFORMATION COMMUNICATION AND ENGAGEMENT (ICE) – MEETING NOTES

Date: 4th July 2011

Time: 1pm

Venue: Doncaster Business Innovation Centre

Present: Deidre Coward (Chair)
George Maitland
Joan Shacklock
Dot Head
Richard Brocklehurst (Host)

Apologies: Sheila Barnes and Kay Kirk

The following is purely to give the essence of the meeting.

- **Item 1 – Welcome.** Deidre Coward welcomed all.
- **Item 2 – Housekeeping.** The group was informed of the necessary housekeeping details.
- **Item 3 – Notes of meeting held on 6th June 2011.** Notes of the meeting were accepted. The group would like a hard copy of Dot Heads report on the listening event.

Action: Host to produce copy at next meeting.

- **Item 4 – Executive Board Notes.** The group would like clarification on what the Radar MP Scheme relates to. At a previous ICE group meeting Kay Kirk and Dot Head had volunteered to be on the HealthWatch sub group and this was not recorded in the Executive Board minutes. The group felt that all outstanding training should be utilised in preparation for HealthWatch.

Action: Host to clarify scheme details. Host to inform Executive Board of Kay Kirk and Dot Head's request to be on the HealthWatch sub group.

- **Item 5 – AGM Review.** The event was well attended. It was felt the method of presentation could be reviewed for next year's event.

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- **Item 6 – Review of NHS Event 21st June 2011.** The event had proved very successful. It was agreed questions needed to be limited to one per member with an opportunity to ask further questions if time allowed. The venue needed to look at the location of the microphone and the use of the air conditioning.
- **Item 7 – Coffee Morning 12th July Update.** The speakers and stall holders had confirmed their attendance and the event was being promoted.
- **Item 8 – Host Update.** David Dutton has been recruited as the new team leader with a start date in August pending CRB checks. The LINK had attended the Disability Awareness Day on Saturday 2nd July 2011 with new partnerships formed.
- **Item 9 – Any Other Business.**

Parish Councils

The group wished to engage with Parish Councils.

Action: Host to email Parish Councils in August with information on LINK and future events.

Coffee Mornings

The group felt a coffee morning in Barnburgh would be beneficial.

Action: Members to contact Joyce Parrott (LINK member living in the area) to discuss.

Social Care Issues

The group felt Social Care issues needed to be addressed. With this in mind it was agreed the event planned for 7th February 2012 would have a social care theme.

Action: Host to contact Joan Beck to present at the event.

- **Item 10 – Next Meeting Date.** It was agreed to move the next meeting to Monday 15th August at 10.30am. It would be an informal meeting to meet the new team leader and discuss any matters arising.

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The following dates have been agreed upon for future ICE group meetings.

15th August 2011

5 September 2011

3rd October 2011

7th November 2011

5th December 2011

Adjournment:

The meeting closed 2.10pm

Notes submitted by:

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