

DONCASTER LINK – INFORMATION COMMUNICATION AND ENGAGEMENT (ICE) – MEETING NOTES

Date:

5th September 2011

Time:

1pm

Venue:

Doncaster Business Innovation Centre

Present:

Deirdre Coward (Chair)
George Maitland
Richard Brocklehurst (Host)

Apologies:

Kay Kirk Dot Head

Non Attendees:

Sheila Barnes and Joan Shacklock

The following is purely to give the essence of the meeting.

- **Item 1 – Welcome:** Deidre Coward welcomed all.
- **Item 2 – Housekeeping:** The group were informed of the necessary housekeeping details.
- **Item 3 – Notes of meeting held on 4th July 2011:** Notes of the meeting were accepted. The group was given a copy of Dot Head's report on the listening exercise, the rest of group to receive a hard copy. The RADAR event was run by The Royal Association for Disability Rights. The Host has visited a potential venue in Barnburgh.

Action: Host to contact Joyce Parrott re: Barnburgh

- **Item 4 – Executive Board Notes and Sub Groups Review:** The group accepted the notes with no comments.
- **Item 5 – Event 23rd September 2011 Update:** The event has been booked, all necessary administration has been carried out.
- **Item 6 – Event 13th October 2011 Update:** The event has been booked and all necessary arrangements completed. Host to contact

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Joan Shacklock to assist with local publicity. A member has contacted the Host to see if the LINK could assist with transport to the event.

Action: Host to contact Joan Shacklock. ICE group agreed up to £30 for assisting member to event.

- **Item 7 – Event 11th November 2011 Update:** Members agreed to correspondence to be sent out to people booking on the event. Members present agreed to same panel as last time with the exception of Rosie Winterton and Dr Kelly to replace Dr Graves. Format of event was discussed with a final decision to be made at next ICE group meeting. A higher quality of scribes to be sourced for the event.

Action: Host to book panellists. Send out correspondence to attendees. Source scribes for event.

- **Item 9 – Any Other Business:**None
- **Item 10 – Next Meeting Date-** It was agreed the next meeting will be Monday 10th October at 1.00pm.

The following dates have been agreed upon for future ICE group meetings:

10/10/11

07/11/11

05/12/11

Adjournment:

The meeting closed 1.45pm

Notes submitted by:

Richard Brocklehurst

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