

# DONCASTER LINK – INFORMATION COMMUNICATION AND ENGAGEMENT (ICE) – MEETING NOTES

**Date:**

7th November 2011

**Time:**

1pm

**Venue:**

Doncaster Business Innovation Centre

**Present:**

Deirdre Coward (Chair)	Dot Head
Sheila Barnes	Joan Shacklock
Kay Kirk	Richard Brocklehurst (Host)

**Apologies:**

George Maitland

*The following is purely to give the essence of the meeting.*

- **Item 1 – Welcome.** Deidre Coward welcomed all.
- **Item 2 – Housekeeping.** The group were informed of the necessary housekeeping details.
- **Item 3 – Notes of meeting held on 10th October.** Notes of the meeting were accepted.
- **Item 4 – Executive Board Notes and Sub Groups Review.** The ICE Group had nothing to highlight in relation to the Executive Board and Sub Group's Summary Notes.

A discussion took place around the formation of Doncaster Local HealthWatch Steering Group and its proposed sub groups. The group was concerned that independent involvement by local people would be lost. Sheila Barnes stated that the LINK would lead on the sub group looking at engagement and that this group would have further LINK representation. The Doncaster Local HealthWatch Community Involvement and Engagement Sub Group would then potentially look to the ICE group to help them deliver its engagement activities - the details of which have yet to be decided.

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- **Item 5 – Event 13<sup>th</sup> October 2011 Review.** The event had low attendance and this may have been in part due to a similar event taking place in the area recently. The group felt the content was heavy and that the presenters should assess their audience prior to delivery. The Host would feed this information back.
- **Item 6 – Event 11<sup>th</sup> November 2011 Update.** All necessary arrangements completed to also include representation from the local Doncaster Clinical Commissioning Group.
- **Item 7 – Event 6<sup>th</sup> December 2011 Update.** The venue was booked and all agreed the format of the meeting to be informal enabling members to inform the public of their activities throughout the year.
- **Item 8 – Any Other Business.** Sheila Barnes informed the group that money had been allocated to work on transition. The meeting dates for 2012 were agreed upon and are detailed below.
- **Item 9 – Next Meeting Date.** It was agreed the next meeting will be Monday 5<sup>th</sup> December 2011 at DBIC from 1pm.

**The following dates have been agreed upon for future ICE group meetings:**

**05/12/11**

**09/01/12**

**06/02/12**

**05/3/12**

### **Adjournment:**

The meeting closed 2.15pm.

### **Notes submitted and prepared by:**

Richard Brocklehurst

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