

Doncaster LINK Board Member Role Description

Doncaster Local Involvement Network (LINK) has been established to give the people of Doncaster a greater influence in shaping the design and delivery of their health and social care services. LINKs are being established nationally to drive improvement in health and social care.

Doncaster Metropolitan Borough Council appointed The Carers Federation on 1st April 2008 to act as the Host organisation. The Carers Federation provides support to the LINK.

1. The role of the Doncaster LINK Board:

The Doncaster LINK Board with the support of the host will establish an elected, accountable and fully functional LINK. By April 2009 a permanent LINK Board will be in place.

Members must always act in the best interests of The Doncaster LINK, exercising the same duty of care that a prudent person of business would in looking after the affairs of someone for whom they had responsibility.

2. Duties of a Doncaster LINK Board Member:

- To provide lead and direction over the conduct and work of The LINK and its members and participants
- To develop informed decisions to direct the activity of The LINK and its work plan, targets and goals.
- To support and oversee the work of The Carers Federation in promoting the purpose and objectives of The LINK.
- To support and oversee the work of The Carers Federation in developing links with public sector service providers and strategic planning and commissioning partnerships
- To ensure the adoption of the LINK governance and to ensure that provisions are adhered to
- To support and oversee the work of The Carers Federation in recruiting and inducting people so that they may participate in the activities of The LINK
- To safeguard the good name and values of The LINK.
- Actively engage with the public and facilitate effective communications

Other Duties

In addition to the above duties, each Doncaster LINK Board member should use any specific skills, knowledge or experience they have to help Doncaster LINK Board reach sound decisions. This may involve:

- Scrutinising reports and other information
- Leading discussions
- Focusing on key issues
- Providing advice and guidance on relevant issues
- Evaluation
- Other issues in which the LINK Board member has special expertise.

3. Time Commitment

Doncaster LINK Board members will be expected to attend and actively contribute to all Doncaster LINK Board meetings which are likely to take place at least monthly. In addition Doncaster LINK Board members will be expected to respond to email consultations, to keep up-to-date with national guidance and developments in relation to LINKs and the wider public and patient involvement in health and social care agenda and from time to time take part in working group and focus group activity as necessary.

Person Specification

Each Doncaster LINK Board Member ideally will have:

- A commitment to patient and public involvement in health and social care and the LINK
- A willingness to devote the necessary time and effort
- Integrity
- Ability to see and understand the wider picture
- Good, independent judgment
- An ability to think creatively
- A willingness to speak their mind
- An ability to work effectively as a member of a team
- Resident of the Doncaster Metropolitan Borough area or access the majority of your health and social care services within the Doncaster Borough area or are the main carer for someone who accesses services within the Doncaster Borough area.

The Doncaster LINK Board members ideally will have skills and experience in the following areas:

- An interest in the health and social care agenda
- Understanding of the diversity of communities and commitment to equality of opportunity
- Strategic Development
- To communicate using a variety of techniques
- Setting targets, monitoring and evaluating performance.

Application

If you feel you meet the requirements of this role and would like to apply to become a member of The Doncaster LINK Board please complete the following questions and outline the knowledge, skills, experience and qualities you can bring to the role.

Please note:

If you are representing an organisation please provide full details of the organisation, including confirmation of mandate.

Doncaster Local Involvement Network

Name	
Contact Details	
Name of the organisation you are representing	
I am applying as an Individual	Yes/No

Skills, Knowledge, Experience and Reasons for application (no more than 200 words):

Signed:

Date:

Doncaster Local Involvement Network

Skills, Knowledge & Experience continued:

NAME:	
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FOR COMPLETION AND RETURN

Signed:

Date: